

General Administration Section

Item No. XII Particulars of recipients of concessions, permits or authorization granted by the Ministry

Year 2024-25

S. No.	Bureau/Division	Type of concession/staff cars	Particulars of Recipients of the concession/ permits/ authorization
1.	General Administration Section	Hiring of Vehicles for official use.	1. M/s. Wise Travel India Private Ltd., 3rd Floor - D21, Corporate Park, situated near sector-8, Dwarka, Delhi-110075.
2.	General Administration Section	Supply of Petrol & Lubricants	1. Modern Service Station 35, Janpath, New Delhi-110001.
3.	General Administration Section	AMS of All in One PC & Printers	1. M/s. Anushka Enterprises, Shamli, Uttar Pradesh.
4.	General Administration Section	AMS of Photocopier Machines	1. M/s Integrated Office Infrastructure Pvt Ltd, C-54, Flatted factory Complex, Jhandewalan, New Delhi. 2. M/s. Hind Digital Solutions, 2 nd floor, Jhandu Mention Building, F-128, Mohammad Pur, New Delhi-110066.
5.	General Administration Section	AMS for repair & maintenance of Air Conditioners	1. M/s Satnam Enterprises, 1934, Outram Lane, Kingsway Camp, Delhi – 110009. 2. M/s. Techno Enterprises, 136, Mukherjee Nagar, Delhi-110009. 3. M/s. Laxmi Enterprises, 792, 17, Mithapur Extn, Badarpur, Delhi-110044 4. M/s. Shivangi Enterprises 10/17, Lakpat Colony-2, Mithapur, Badarpur, Delhi-110044
6.	General Administration Section	Supply of Stationary/ Consumable items, if any.	Through Government e-Marketing (GeM).
7.	General Administration Section	Supply of Electrical items, if any.	Through Government e-Marketing (GeM).
8.	General Administration Section	Supply of Computer and its Peripherals/ Toners/ Printers/ any other IT items.	Through Government e-Marketing (GeM).
9.	General Administration Section	Printing Works of D.O. Letters/Visiting Cards etc.	Through Government e-Marketing (GeM).